

Gathering Evidence

Gathering Evidence

The practical,
easy to use pre inspection
guide for your care home
service without
nursing



"Practical, easy to read and useful as a reference for both new and experienced managers"

Care home owner, 40 Older People

"Wow, something that makes understanding outcomes as easy as possible with real examples. This will be invaluable to my manager"

**Care Home Manager for 15 people
with Learning Disabilities**

If you own or manage a Care Home without nursing this 30 page booklet is an essential guide to help you to:

- Have the very best policies and procedures to demonstrate the quality of the service you operate
- Prepare comprehensive evidence for your inspection
- Support your staff to understand the CQC outcomes and their role in the inspection process

‘Gathering Evidence’ is a practical, easy to use, outcome by outcome guide to support home owners and managers to understand what the CQC outcomes mean and what policies and procedures link to each outcome. It also provides some helpful tips to make sure you have the very best policies, procedures and documents to demonstrate that you meet the requirements of all of the CQC outcomes.

It's short, written in user friendly language and provides lots of examples and useful information. It has been market tested and received extremely positive feedback.

It has been endorsed by the National Care Association (NCA).

Extract from Gathering Evidence booklet

Care and welfare of people who use services

The kind of evidence that you need to consider includes:

Publicity material – Does it clearly show the services that you offer? Is it readily available? Is there a table of cost?

Risk policies and procedures – Does it support the right to take informed risks while balancing safety and effectiveness? Are ALL risks (e.g. falls, manual handling, nutritional and dependency levels) regularly reviewed with the person who is receiving care and support?

Care planning documentation – Does this show that you respect and involve people who are receiving care services, regularly review the care plan, record if a persons choice can not be respected or accommodated (for example, if their choice placed other people at risk of harm), address equality, diversity and human rights issues?

Key/Link worker procedure – Does this demonstrate

actual pages:

The image shows three overlapping pages from a booklet titled 'Gathering Evidence'. The pages are tilted and contain various sections of text and images.

- Page 1 (left):** Titled 'Outcome 1: Respecting and involving people who use services'. It includes sections for 'Publicity material', 'Risk policies and procedures', 'Care planning documentation', 'Key/Link worker procedure', 'Complaints procedure', 'Improvement and engagement activities', and 'Social Engagement'. It also lists publications like 'Research Governance Framework for Health and Social Care' and 'Mental Health Act Code of Practice'. There is a small image of a person in a red shirt.
- Page 2 (middle):** Titled 'Outcome 2: Consent to care and treatment'. It discusses 'Valid consent procedures' and 'Care planning documentation'. It lists publications like 'Research Governance Framework for Health and Social Care' and 'Mental Health Act Code of Practice'. There is a small image of a person in a red shirt.
- Page 3 (right):** Titled 'Outcome 3: Meeting nutritional needs'. It includes sections for 'Care planning documentation' and 'Food safety handling procedures'. It lists publications like 'Research Governance Framework for Health and Social Care' and 'Mental Health Act Code of Practice'. There is a small image of a bowl of fruit.

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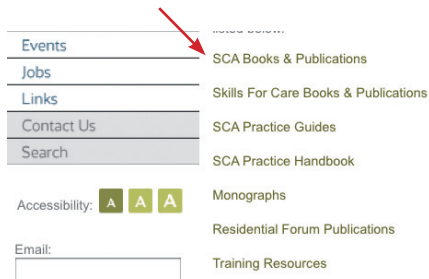
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